

## Rules & Regulations for AISB Parents

### A. General:

1. Install School Portal/App AMICUS INTERNATIONAL SCHOOL App on your mobile and check the School Portal/App regularly to get important messages related to academics/general. Use the query section of the App for leave application of your ward or for any other school related communication/meeting with the teacher/section head.
2. If there is any change in the personal details of the child and the parents, like address/phone number, then they should inform the admin by email.
3. Parents can meet the educators/section head on weekdays with prior appointment only.
4. It is compulsory for both the parents to attend the PTM of their ward (Except in the case of a single parent or any genuine reason informed well in time to the school)
5. In the school mega events as a part of discipline and to encourage the students, parents should be seated till the end of the programme.
6. Parents to take a note - teachers/sectional heads will be able to reply to the school App queries in their free period or before 3:00 pm during working days. The teachers are not allowed to use their phones during teaching time so WhatsApp messages to teachers on their phones should be avoided.
7. The parents should come to school in formal wear.
8. Parents who come to drop the child – should reach on time, wear a helmet on two wheeler, and should not come from the wrong side. They should park their vehicles in an appropriate manner so that others do not get inconvenience. In case of delay or early leaving of the child, they should inform in the query section of the school app/portal well in advance and in case of an emergency FRONT DESK to be contacted.
9. Maintain proper decorum while talking in School to teachers or admin or any staff member. Please talk in a moderate tone. Parents are advised to encourage their child to speak in English at School.
10. Attention of parents is drawn to the fact that criticism of the teacher or School in the presence of their children should be scrupulously avoided because it causes them to lose

respect for their teachers with the consequent failure to learn from them. It further retards his/her progress. Such issues must be brought to the notice of the Principal.

11. Parents are requested not to enter the classrooms to meet their children or teachers during school hours.
12. Children, when sick, should not be sent to school to attend classes.
13. It is not allowed to give the children valuable articles which are mentioned in the rules for students. In case of any loss or damage of valuable or other articles, the school shall not be responsible for such loss/damage.
14. Parents are requested to check the bags of their children before they come to the school. If any prohibited things/items are found in the child's bag, the school will be forced to bring it to the notice of DEO and the police station. The school will observe the mentioned rule strictly for the safety and security of all the students.

#### **B. Participation in Competitions/Events outside School:**

1. For individual participation, the parents will take their wards on their own to the venue.
2. For participation in group games or inter school group competitions, the School may provide transport on chargeable basis.
3. Any fees taken for Melange, Adventure club or other activities will be non-refundable and non-transferable.

**For AMICUS INTERNATIONAL SCHOOL, BHARUCH**

